

MINUTES

St Hugh of Lincoln, Bishop's Committee Meeting

October 4, 2016

Present: Jacque Swerdfeger (Sr. Warden), Fr. Dan (Vicar), Joy Woodman (2017), Chris Knutson (2018). Visitor: Bobbie Glasheen. Excused: Jim Sales (Jr. Warden, 2018), Jeff Turner (2017)

1. Prayer

Lord, make us instruments of your peace. Where there is hatred, let us sow love; where there is injury, pardon; where there is discord, union; where there is doubt, faith; where there is despair, hope; where there is darkness, light; where there is sadness, joy. Grant that we may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love. For it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to eternal life. *Amen.* BCP 833

2. Call to Order **10:01 am**

3. Review and Update Agenda **–No additions**

4. Approve Minutes from September 13, 2016 Meeting. **–Jacque moved, Joy seconded approval without amendments; PASSED unanimously.**

5. Reports **–Reports received and attached to the Minutes**

a. Senior Warden's Report (Jacque)

- i. **Will pursue having a Mountain Disaster Preparedness Speaker on a Sunday (Suggested dates: October 23, 30 or November 13)**
- ii. **Caring Community Lunch: need more cooks, servers, and helpers. Appeals to be made and evaluation about the future will be made.**
- iii. **Directory pictures coming. Suggested printing the Directory.**

b. Junior Warden's Report (Jim)

- i. **Effective immediately: our monthly donation to Idyllwild HELP Center to be designated for the IHC Medical Vouchers Fund.**
 1. **Neil to compose and send a cover letter to IHC.**

c. Seminararian's Report (Patricia)

d. Music Ministry Report (Ed)

e. Altar Guild Report (Diana)

- f. Vicar's Report (Fr. Dan)
 - i. **Christmas Eve Service 2016 to begin at 5:30 pm**
 - ii. **No Service on Christmas Day 2016 (the Evening Service will serve as our Sunday/Christmas Day Service).**
 - g. Treasurer's Report (Neil) [Available in Google Docs]
 - i. **Jacque moved and Joy seconded to have the Treasurer move funds not otherwise identified to the General Fund. PASSED unanimously.**
 - 1. For example: unidentified "Altar Funds" will be moved to the General Fund.
 - ii. **Jacque moved and Chris seconded a motion to establish a Designated Fund for the Heater/AC project. PASSED unanimously.**
 - 1. When Jim (Jr. Warden) is able to get another bid for the Heater/AC the consensus is to move forward.
6. Old Business
- a. AC/Heating upgrade as proposed in September
 - i. **A question about the noise level of the unit was raised. The BC would like to receive more information about the noise the units may make.**
 - ii. **In the course of the discussion about noise the question was also raised about using a sound system in the church. This will be discussed further in November.**
 - b. Update and approve policies and fees for Memorial Garden
 - i. **Effective immediately and until amended, the Bishop's Committee of St. Hugh's Episcopal Church institutes a policy of scattering ashes in our Memorial Garden. Jacque moved, Joy seconded. PASSED unanimously.**
 - ii. **Effective immediately and until amended, the Bishop's Committee of St. Hugh's Episcopal Church maintains the fee for Committal of Cremains at \$900.00 per individual. Chris moved, Joy seconded. PASSED unanimously.**

iii. **When no Memorial Service is requested, or when the Memorial Service has previously taken place, or taken place elsewhere: Effective immediately and until amended, the Bishop's Committee of St. Hugh's Episcopal Church sets the fee for Committal of Ashes in such situations at \$450.00 per individual. Chris moved, Jacque seconded. PASSED unanimously.**

1. The consensus was that this could be modified by the Vicar and Wardens on a case-by-case basis to accommodate Pastoral concerns.

iv. **Effective immediately and until amended, the Bishop's Committee of St. Hugh's Episcopal Church sets the fee for Committal of Cremains to the Memorial Garden at \$1400.00 per couple. Chris moved, Jacque seconded. PASSED unanimously.**

v. **Discussion followed about scattering the Cremains of pets on our grounds; in addition, this could involve the construction of a Memorial Monument (or Memorial Wall Painting like the Living Free Wall). The scattering would be in a place other than the Memorial Garden. Further discussion to follow in November.**

c. **Follow-up: Fundraiser Idea –Rescheduled to November.**

7. **New Business –No New Business.**

8. **Closing Prayer and Adjournment –The Lord's Prayer was prayed together.**

Meeting Adjourned at 11:19 am