

MINUTES

St Hugh of Lincoln, Bishop's Committee Meeting

June 14, 2016

Those in attendance Jacque Swerdfeger, Sr. Warden; Jim Sales (2018), People's Warden; Fr. Dan Rondeau, Vicar; Chris Knutson (2018), Jeff Turner (2017), Joy Woodman (2017), Neil Passage, Treasurer; Ed Hansen, Music Minister; Carol Rondeau, Clerk

1. Prayer

Almighty and everliving God, source of all wisdom and understanding, be present with those who take counsel in this Bishop's Committee Meeting for the renewal and mission of your Church at St. Hugh's. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. Amen.

BCP 818, Adapted.

2. Call to Order – **10:07, the group prayed in unison**

3. Review and Update Agenda (add items to New Business as necessary) – **No items added**

4. Approve Minutes from May 10, 2016 Meeting – **Joy moved to accept the minutes as standing, Jacque seconded, all were in favor**

5. Reports

Note: if any of these persons making a report need funding (beyond what is budgeted already) we'll discuss and vote during the reporting time.

a. Senior Warden's Report (Jacque)

i. **Jeff will chair the setting up of goodies on Sunday mornings**

ii. **Report attached**

b. Junior Warden's Report (Jim)-

i. **Motion was made by Jim to replace the kitchen counters, Joy seconded the motion, all were in favor.**

1. Motion amended immediately (Jim with Joy as Second) adding: that we replace the counters in the office and the hall. All were in favor.

ii. **Report attached**

c. Seminarian's Report (Patricia)

i. **Report attached.**

d. Music Ministry Report (Ed)

Senior Warden Report
June 14, 2016

FELLOWSHIP

As of now, no one has stepped forward to be the organizer. Sherry is not able to continue as chair; I will assist as needed until someone steps forward.

Since it is no longer comfortable "baking weather", I suggest serving cookies and coffee for the rest of the summer.

Involves minimal set-up time involving only "plating" cookies and making coffee.

All can be placed on the counter, no tablecloth needed.

MORE OPPORTUNITIES FOR ATTRACTING MEMBERS

Increased facility use by different groups equals increased opportunities for raising attendance. As a reminder, strict adherence to the already in place booking procedures for facility use will eliminate overbooking, confusion, and need for post apologies. It is important that we present our church as members working together in a positive and cooperative way to anyone who enters.

To review: any request for use of facilities, grounds, furniture, etc. must be referred to, cleared and coordinated through the People's Warden (formerly Junior warden). In some cases there are contracts, agreements and payment schedules to be presented. The People's Warden is in charge of these. There is a master calendar that also must be consulted. The People's Warden will do this.

Respectfully submitted,
Jacque Swerdfeger, Bishop's Warden

Bishops Committee Meeting - Peoples Warden Report

14 June 2016

Back Deck:

Rick Martinez will meet with the Idyllwild Fire Department to find out if special fire-proof flooring requirements can be waived. If not, then Robin has a couple of inexpensive alternatives.

Misc. Musings:

1. There was a report that the toilet(s) were malfunctioning but Thom from AA fixed the problem.
2. Later this week or early next week wood chips will be unloaded and spread out over the South Circle side of the parking lot where the pavement ends to the low wall. Cost is \$40 which I will pay for. This will give a finished look to the entire property.
3. There have been some ants reported in the kitchen and the office even though Cindy's Buzz Kill was here a couple of weeks ago. I will call and have them come back out.
4. A parishioner asked if AC was a possibility for the church and that it would help with Fit after 50. [“I misstated this item in our meeting of 6/14/16 and offer this correction with apologies.” Jim/ 7/29/16]
5. Propose that the counters in the kitchen and serving area of the Parish Hall be replaced with smooth formica. I will get the estimate but expect it to be somewhere around \$500. They are available premade at Lowes and Home Depot. The existing tile and wood edge are in bad shape and difficult to clean.

Respectfully submitted,

James Sales



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- This countertop has an ogee edge

Specifications

Manufacturer Color/Finish	Ouro romano with Etchings	Material	Laminate
Depth (Feet)	2.1249	Edge Type	Ogee
Thickness (Inches)	4.375	Countertop Cut	Straight
Heat Resistant	✓	Integrated Backsplash	✓
Warranty	1-year limited	Matching End Cap Kit Available	✓
Sub-Brand	Formica	Matching End Splash Kit Available	✓
Length (Feet)	6	Stain Resistant	✓
Color/Finish Family	Gray		

Projects, Tips & Services

ST. HUGH'S EPISCOPAL CHURCH
JUNE 14, 2016 BISHOP'S COMMITTEE REPORT

Patricia Horkey – Postulant's Report

- Part of the ordination process is to serve as an intern at another parish within the San Diego Diocese. During the months of July and August, I have been asked by Bishop Mathes and Rev. Dr. Alex Nagy to continue to serve in ministry at St. Paul's in the Desert. (I will truly miss the people of God at St. Hugh's, please pray for me. Thank You.)
- Continue to meet with Fr. Dan as my pastoral care advisor.
- Continue to study for GOEs (General Ordination Exams) during the summer.
- I am receiving spiritual direction once a month from a spiritual directress who is associated with the Episcopal Diocese of San Diego.
- On Saturday June 11, 2016, Fr. Dan and I attended the Ordination of Deacons at the Cathedral in San Diego. (Beautiful)
- Continuing with St. Hugh's Pastoral Care Ministry, by bringing Holy Communion to our congregants and our neighbors who are in hospice care, convalescent homes and hospitals.
- Continuing to service our elders in Idyllwild through the Precious Elder Ministry/Mountain Community Alliance Team.
- Continue to be a part of St. Hugh's Prayer Team.
- Continue to give pastoral care by contacting members by phone and to continue to write and send prayer cards to the members of St. Hugh's.
- Continue to drive a member of St. Hugh's to appointments when needed.

Thank You!

Blessings,

Patricia

Music Ministry Report | 14 June 2016

We are now in our "Sundays after Pentecost," (Ordinary Time) season. This season will end on 20 November, the Feast of "Christ, the King." "All Saint's Day" Sunday (6 November) may be an exception.

Music for Saint Hugh's Church is usually chosen from the following resources:

1. Hymnal 1982
2. Gather
3. Wonder, Love, and Praise
4. Glory and Praise
5. The Methodist Hymnal
6. The Evangelical and Baptist Hymnal
7. Scottish Psalter
8. Assorted Anthems from Contemporary Composers (20th and 21st Centuries)

I received about four "Heart Music" requests. Perhaps more will be submitted in the future.

At this point, it looks like Joy and I are going to be away on 17 and 24 July.

Thank you,

Ed Hansen

Music Minister

Vicar's Report | 14 June 2016

Thank you for your leadership and service to this community.

Note: Items in bold are new or suggested for further discussion and/or evaluation

Communications

1. Pictorial Directory in process
 - a. **Missing from the BC (and our "Permanent Visitors")**
 - i. **Jim Sales**
 - ii. **Patricia Horkey**
 - b. I will send requests to our "Families" for photos this week
2. Maintaining our website
 - a. **Use the site yourself. Your feedback is valuable.**
 - b. Encourage others to use the site.
3. Maintaining our Facebook Page (**still seeking other "editors"**). In addition I maintain:
 - a. Hear what the Spirit is saying (Christian Formation)
 - b. MC Alliance Against Gender-Based Violence
4. Send: Weekly E-newsletter and other occasional all-members-and-friends emails
5. Continue: Regular phone conversations
6. With Patricia's help: Note cards and E-cards are being sent to members and friends

New Member Updates

1. **Confirmation on June 5, 2016**
 - a. Confirmed: Dorothy Brooks, Bob Parish, Sherry Rusch, Marshall Smith, Jeff Turner
 - b. Received: Tim Doyle, Gloria Esqueda, Margaret Mary Leusch
 - c. Reaffirmed: Suzanne Petersen, Dan Williams
2. **Thank you for your help with Guests**
 - a. SEEK OUT AND WELCOME GUESTS
 - b. **Let's continue to help them sign Guest Book or Guest Card**
3. Guests in April and May (**Member or potential Member**)
 - a. **Carolyn Etheridge (Desert/Hill)**
 - b. **Suzanne Grant (new to the Hill)**
 - c. Teresa Pieper Strickland (Beach/Hill/Canada)
 - d. **Gary Engle & Greg ("the Valley"/Pine Cove)**

Membership and Attendance

Total Active Baptized Members (31 December 2015)	78
Total Active Baptized Members (31 May 2016).....	86
Friends of St. Hugh's (31 December 2015).....	115
Friends of St. Hugh's (31 May 2016)	130

Total Attendance 2015 through May 31	1,017
Total Attendance 2016 through May 31.....	1,050
Sunday Attendance 2015 through May 31	847
Sunday Attendance 2016 through May 31.....	887
Average Sunday Attendance 2015 through May 31	40
Average Sunday Attendance 2016 through May 31	42

Ordination Process

1. Patricia Horkey continues her journey to ordination. She is a Postulant, “Our Seminarian”
 - a. Patricia the Spring Semester today.

Pastoral Care and Serving Others

1. Healing and Holy Communion (Attendance in 2016: 25, Average: 5)
2. Through Patricia and others I have regular contact with homebound
 - a. **Elliots (Patricia is the main contact)**
 - i. **Selling their Idyllwild home.**
 - b. Fr. Larry Bernier (continues on hospice and is weakening)
3. Precious Elder Ministry continues under Patricia’s Leadership
 - a. With my encouragement and participation Patricia continues to form a collaborative ministry—The Mountain Communities Elder Alliance—to the elderly in the Mountain Communities
 - i. The Alliance includes (so far) St. Hugh’s, Spiritual Living Center, Crossroads 243, Spirit Mountain Retreat Center, Idy-Elders, interested individuals, and local individual care providers.
 - ii. **The next meeting of the Alliance is currently being scheduled**
 - b. Patricia and continue a collaborative ministry to the elderly with the Pastoral Care Team of St. Margaret’s in Palm Desert.
4. Mountain Communities Alliance Against Gender-based Violence
 - a. Callie has had to scale back her leadership here.
 - b. To date we have enlisted the support of the Idyllwild Rotary, the Idyllwild Soroptimists, Spirit Mountain Retreat Center, and the Idyllwild Arts Academy and the Idyllwild Library (Shannon Ng).
 - c. Other organizations being approached include schools, the Riverside District Attorney’s Office, and other local, faith-based communities.
5. HELP Center support
 - a. I am grateful for the financial support offered by our BC/Members.
 - b. Monthly food delivery continues with the support of St. Margaret’s and Thrive On
 - c. **Thank you Conor, and many from St. Hugh’s in the HELP Center Fund Raiser**
 - d. **Reminder: Callie (Chair) and Conor are members of the HELP Center Board**
6. ERD support
 - a. The weekly item in our newsletter is my continuing small step in keeping awareness of needs and ministry in front of the congregation
 - b. My hope is to be a partner with ERD in healing a hurting world
 - c. This is a “Beyond-the-Hill” ministry effort
7. Camp Stevens support
 - a. The weekly item in our newsletter is my continuing effort to keep awareness of the work of the Camp in front of the congregation

- b. **We will take up a Special Collection for Refugee Camperships on Sunday, June 19.**
- c. My hope is to partner with Camp Stevens in ministry; the Camp would then become another one of our “Beyond-the-Hill” ministry partners
- 8. Mountain Communities Interfaith Alliance (St. Hugh’s leads the way)
 - a. Discussions about events the Alliance could sponsor

Education

- 1. The “Keep Learning” feature of our weekly newsletter is my attempt to extend our Educational Ministry to members and friends
 - a. I have begun to invite others to sign up for Hear the Spirit newsletter and blog
 - b. I continue to work on an Email/web based Bible Study geared to the Revised Common Lectionary (RCL)
 - c. I am investigating ways to have an internet based study group
- 2. **Have begun to produce: “Hear what the Spirit is saying” informational handout for Sundays.**
 - a. **Plan to expand this to an online Group**

Funding Ministry and Stewardship

- 1. Continuing work
 - a. Church Pension Fund (CPF) offers online/print materials
 - b. Episcopal Church Foundation (ECF) offers online/print materials

Worship Notes

- 1. Diana Kurr is now directing the work of the Altar Guild (Susan Simmons, Neil Passage, and Patricia Horkey). Job Description is in process.
- 2. Listen to our members in order to help Ed and me evaluate and plan our worship
 - a. **Music planning is progressing and the expansion seems to be well-accepted**
 - b. Let’s all work to maintain a prayerful reverence before and after worship and at the Peace.

Calendar items

- 1. Wed 06/15/16.....Healing Prayer and Holy Communion
- 2. Sun. 06/19/16.....Special Refugee Campership Collection
- 3. Sun. 06/19/16.....Fathers’ Day
- 4. Wed. 06/22/16.....Taizé Service at 6:00 pm
- 5. Sun. 07/03/16.....Independence Day Weekend (Outdoor Chapel if possible)
- 6. Wed. 07/06/16.....Healing Prayer and Holy Communion
- 7. Sun. 07/10/16.....Second Sunday Birthdays & Anniversaries
- 8. Wed. 07/20/16.....Healing Prayer and Holy Communion
- 9. Wed. 07/27/16.....Taizé Service

Treasurer's Report

June 14, 2016

Financials for May 2016

Here are the financials for May:

<https://docs.google.com/spreadsheets/d/18v0BVQceWF8bECm9bndkcTY8Dtq0ndauSCTfBZro8UI/pubhtml>

As always, I have set them up as a web page (above) and attached the files as excel and open source spreadsheets. [Sent to all BC Members via email June 6, 2016]

A Google account will allow you to follow the links to documents of first entry.

If you don't have a Google account, they are free and I can assist you in obtaining one.

Neil Passage, Treasurer